

MANAGING YOUR **EMOTIONS**



Emotions affect our day to day living with people around us such as family, friends and children



At our workplaces, expressing emotions can be limited and losing control can be seen as unprofessional or immature

AS SUCH, WHAT CAN WE DO?



In our daily lives, it is easy to encounter these four emotions. You may encounter these four at equal levels or not at all.

It is good to view emotions as a "thermometer" of our daily affect. They are a response to situations and help

us determine helpful and stressful situations



Remember that emotions are a signal not a result!

TRY THESE METHODS >>



ADDRESSING **EMOTIONS**

1) TAKE A STEP BACK

Stop for a moment to reflect on how you are doing and ask:

"What am i feeling?"

"What do I need?"



2) IDENTIFY THE EMOTION

Using the four emotions listed on the previous page will be useful! You may want to take 3-5 minutes depending on your available time.





Keep in mind that emotions can be complex. You can always use your own words to pinpoint your emotions

3) ACCEPT THE EMOTION

Reciting these statements can help in processing the emotions

Being sad is a waste of time

It is okay to feel sad right now







ADDRESSING EMOTIONS

4) EXPRESS IT

You can try healthy alternatives such as:

- Writing it down
- Exercise
- Talking to others
- Hobbies



5) APPRECIATE YOURSELF

If you have made it to all steps, congratulate yourself!

It takes time and effort to



EXPRESS YOURSELF TODAY!